

Become a Certified Electronic Health Records Specialist (CEHRS)



As an approved training provider and testing site for the National Healthcareer Association, MCRC/On-Track Training is offering this 84-hour hands-on class as a 6-week intensive training. This course is an *optional* add-on program for the Health Unit Coordinator Training. With this addition, successful graduates of our Health Unit Coordinator training package will exit the program with **THREE national certifications**, positioning them to compete for the best administrative support jobs in the medical field.

- **Certified Health Unit Coordinator** (CHUC) through the National Association of Health Unit Coordinators (NAHUC)/Applied Measurement Professionals, Inc (AMP)
- **Certified Electronic Health Records Specialist** (CEHRS) through the National Healthcareer Association (NHA)
- **Internet and Computing Core Certification** (IC³ Certified) through Certiport

This new CEHRS add-on course is priced at only **\$650.00**, which includes all books & materials AND the Exam Fee!

The total cost breakdown for the Health Unit Coordinator Training Package:

Intro to Key Office Applications (required prerequisite computer class-test out available)	\$220
IC³ Certification Prep Course (required prerequisite computer class-test out available)	\$650
Healthcare Foundations (required prerequisite medical class-test out available)	\$480
Health Unit Coordinator Training (16-week core career & certification prep class)	\$1800
Electronic Health Records Specialist Training (optional add-on credential class)	\$650
TOTAL: \$3,800	

Three national certifications and 29 weeks (over 300 hrs of training!) including all books and exam fees ... all for under \$4,000!



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CEHRS Course Objectives:

Upon completion of this course, the student will:

1. Demonstrate understanding of the reasons for which the integration of technology into healthcare is necessary.
2. Demonstrate skill and competence in the operation of the EHR, as well as compliance with clinical standards.
3. Demonstrate knowledge of the basic concepts in health data management along with an understanding of the importance of proper database management in a healthcare setting.
4. Define and understand privacy, confidentiality, and security in healthcare and the relationship to the electronic health record and health information management.
5. Understand appropriate electronic means of communications with patients, particularly the use of mobile and wireless communication in healthcare. (Fax, mobile phone, and e-mail)

Course Overview:

This course will cover the usage and management of health information and the electronic health record (EHR). This course will introduce the students to the use of health information and the electronic health record for any setting within the health care industry from acute, ambulatory, long term, home health, specialty, population health, and personal health that encompass the continuum of care. This course will provide students with a practical understanding of what an electronic health record specialist is and how important they are in the job market today. This course will enable the students to assemble the patient's health record and ensure all information is complete, properly identified and authenticated.

EHR Specialist's duties will vary with size and specialty of the facility in which they may work. The duties an electronic health records specialist may perform include but not necessarily be limited to:

- Assemble patient's health information to ensure information is complete and accurate.
- Enter data, such as demographic characteristics, history and extent of disease, diagnostic procedures and treatment into computer.
- Statistical and Data Analysis for Quality Improvement Measures.
- Assist with special studies and research for public health agencies.
- Compile medical care and census data for statistical reports on diseases treated, surgery performed, and use of hospital beds for clinical audits.
- Manage data backup, retention of records as well as maintain a variety of health record indexes, storage and retrieval systems.
- Work National Database Registries as a registrar, Contacts discharged patients, their families, and physicians to maintain registry with follow-up information, such as quality of life and length of survival of cancer patients.
- Work with department managers to review policies and develops new workflows for EHR, coordinate training resources and provides on-going end user training.
- Assist with the daily operations of the office. Duties may include answering the phone, inputting notes from patient's charts, scheduling appointments and general reception area duties.

Text and Materials: Textbook: Electronic Health Records for Allied Health Careers; Sanderson, Susan M. McGraw-Hill Higher Education 2009. **Software:** Practice Partner HER; McKesson Corporation

Why Become Certified as an Electronic Health Records Specialist?

Did You Know? The Federal Government has set a goal for all U.S. healthcare facilities to be meaningfully using computerized health records by 2015. Failure to do so by the deadline will result in financial penalties. Financial incentives are available for healthcare facilities complying. Federal funds are being made available to assist with transition costs for those qualifying.

From the NHA...

1) The market for EHR training and certification is changing with the \$19 billion piece of the 2009 stimulus signed into law to convert doctors' offices and hospitals to electronic health records. Penalties start in 2015. The law authorizes \$2 billion to the Office of the National Coordinator on items such as the infrastructure necessary to allow for, and promote, the electronic exchange and use of health information for each individual in the United States; updating the Department of Health & Human Services' technologies to allow for the electronic flow of information; integrating health IT education into the training of healthcare professionals; and, promoting interoperable clinical data repositories.

2) President's Council of Economic Advisors July 2009 re: Job Growth for EHR (includes Health Information Technology jobs) state strong job growth in the EHR field.

http://www.whitehouse.gov/assets/documents/Jobs_of_the_Future.pdf

3) BLS data lists job prospects very good for medical records and Health Information Technicians. NHA agrees about the fast growth, but we are relatively certain that the employment areas affected will be wider, not solely focusing on coders and technicians. With the stimulus phasing in over the next six years, most all healthcare workers will need to become proficient in entering data and navigating through EHR and EMR systems. Our rationale is that a) most of the codes will pop up automatically with new EHR systems, and b) If a medical office is going paperless – one technician will not be handling all the computer work. Everyone in the office will need learn how to use the EHR system. <http://www.bls.gov/oco/ocos103.htm>

The NHA feels strongly that as physicians' offices and healthcare facilities convert to electronic health records (EHRs), all personnel will need to be trained to understand EHRs, personal health records (PHRs), privacy laws, and have practical experience working directly on EHR systems. To receive funding, physicians and healthcare facilities have to satisfy the "meaningful use" criteria for converting their office to electronic record systems; meaningful use is yet to be defined.

The NHA has taken the approach that the broader workforce needs training in both theory and practical application to work in an EHR environment. As we spoke with experts and learned more about the administration's plans for EHR implementation, we developed the Certified Electronic Health Record Specialist (CEHRS) certification. Since January 2009, the NHA established a National EHR Advisory Group, surveyed 10,000 certified professionals, and solicited the input of EHR subject matter experts as we developed our curriculum, exam, and study guide. The resulting national credential will give certified professionals a competitive technological edge for health sector employment and career advancement opportunities.

To reach the Obama administration's goal for all U.S. healthcare facilities to be meaningfully using computerized health records by 2015, most allied health professionals will need to become proficient on EHR systems over the next five years. The CEHRS certification will serve both administrative and clinical allied health professionals, boosting their marketability for 21st century skilled healthcare jobs nationwide.

Some Research:

Here are two articles referenced from the New England Journal of Medicine from earlier this year. The first is written by David Blumenthal, the new national coordinator of health information technology. He is also a co-author of the second article.

<http://content.nejm.org/cgi/content/full/NEJMp0901592>

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